

# INTEGRATED MANAGEMENT SYSTEM POLICY

Project Skills Solutions Limited has defined this IMS Policy and made it available to employees and other interested parties. The IMS Policy represents the framework for planning and improving the IMS and setting general and aspect-specific IMS objectives. The IMS Policy is appropriate to the Organisation's processes, products and services; is derived from the overall corporate policies, context and strategy and provides a framework for establishing and reviewing overall strategic objectives.

The IMS Policy is approved by Senior Management and is displayed in the work/prominent areas of all working locations or otherwise effectively communicated to all staff and others affected by its activities. Periodically, Senior Management reviews the policy for its continuing suitability, adequacy and effectiveness and this is updated and re-issued as required. The IMS Policy includes a commitment to satisfy all applicable requirements and continual improvement of all aspects of the IMS.

Project Skills Solutions Limited is committed to:

- The satisfaction of our customers in all respects by supplying high-quality products and/or services, complying to relevant and agreed standards, on time and to defined criteria
- Fulfil our commitment through the involvement of all at Project Skills Solutions Limited and with continual improvement in our IMS
- Identify, prevent, control and minimise adverse impacts associated with our operational activities
- Comply with all applicable IMS requirements and compliance obligations
- The elimination of hazards and the reduction of OH&S risks
- The consultation and participation of employees and others working on its behalf and their representatives
- The protection of the environment, including the prevention of pollution
- Develop and maintain a highly motivated, trained, competent and aware workforce for effective management of IMS issues and requirements
- Communicate our IMS commitment to clients, employees and other interested parties
- Strive to continually improve our IMS performance keeping in view regulatory requirements, Health & Safety requirements, environmental requirements, community concerns and technological advancements
- Establish and maintain a suitable, safe and healthy work environment
- Comply with all applicable legal requirements
- Adopt the best practice of operations to prevent adverse consequences.

## IMS Policy Sign Off

Date of issue:	23/10/24
Date of Next Review:	22/10/25
Name:	Peter Ely
Signature:	Peter Ely

## Amendment History

Version	Modified On	Modified By	Comments
0.1	02/10/2023	Aaron Sillis	Document created
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1.1	23/10/2023	Peter Ely	Review and sign
1.2	27/01/2025	Peter Ely	Review of Policy